



HERMITAGE
museum & gardens

2025-2026

Ceremony & Reception or Reception Only Fees and Policies

The Hermitage Museum maintains unique facilities for weddings, corporate events, and receptions of all kinds. A non-refundable deposit of \$500 will hold your chosen event date and be applied to the rental fee. Fifty percent (50%) of the Basic Event Rental Fee is due when signing the Event Agreement. The remaining Basic Event Fee balance is due to The Hermitage no less than thirty (30) days prior to the event.

Rental Includes:

- Guest access to designated facilities and gardens from 5:30 p.m. to 11 p.m.
- Client access to petite wedding suite and butler’s pantry two hours before event begins for dressing and early photos.
- Access to climate-controlled restrooms, parking on the grounds for up to 125 vehicles, and all utilities for event.
- Museum admission for all guests during event time.
- A one-year Hermitage Museum Membership for client.
- Hermitage staff to oversee venue, direct guests where to park, and greet guests touring house museum.
- One off-duty Norfolk police officer to provide security on the grounds.
- One complimentary photo session prior to event date to be used for engagement, bridal or family portraits.
- Complimentary one-hour rehearsal time prior to event date, as scheduled by the Hermitage three months before event.

April-June & September-November

| Day | # of guests | | | | |
|-----------|-------------|---------|---------|---------|---------|
| | 1-50 | 51-100 | 101-150 | 151-200 | 201-250 |
| Mon- Thur | \$2,250 | \$2,500 | \$2,750 | \$3,000 | \$3,250 |
| Fri & Sun | \$3,750 | \$4,000 | \$4,250 | \$4,500 | \$4,750 |
| Saturday | \$4,000 | \$4,500 | \$5,000 | \$5,500 | \$6,000 |

December-March & July-August

| Day | # of guests | | | | |
|-----------|-------------|---------|---------|---------|---------|
| | 1-50 | 51-100 | 101-150 | 151-200 | 201-250 |
| Mon- Thur | \$1,750 | \$2,000 | \$2,250 | \$2,500 | \$2,750 |
| Fri & Sun | \$3,250 | \$3,500 | \$3,750 | \$4,000 | \$4,250 |
| Saturday | \$3,500 | \$3,750 | \$4,000 | \$4,250 | \$4,500 |

*A separate fee structure exists for Ceremony-Only and Elopement events. Ceremony-Only not available on weekends during April-June nor September-November. Elopements are scheduled during our regular museum operating hours.

Fundamental Policies:

- The Hermitage Museum consists of an historic home, extensive gardens and grounds, and an important art and materials collection. Respect for the home, grounds, and collection are key to ensuring a successful event.
- Events are permitted outdoors only.
- Events are permitted for groups of 250 guests or less.
- A professional event coordinator is required for all private events. Only coordinators on our Preferred Vendors List may be used.
- Big Top Entertainment, Curated Event Rentals and Waterford Event Rentals are our exclusive rental companies for tents, chairs, tables, linens, and dishware.
- Only caterers on our Preferred Vendors List may be used for food and bar service.
- Contact information must be provided for all vendors 30 days before the event, along with an event timeline and layouts.
- ABC license is required, as well as event liability insurance. A copy of the certificate of insurance must be on file 30 days before event date.
- Food and beverage service, music, and similar vendor activities must cease at 10:00 pm. All guests must vacate the premises by 11 p.m.