



Ceremony & Reception or Reception Only Fees and Policies

The Hermitage Foundation maintains unique facilities for weddings, corporate events, and receptions of all kinds. A non-refundable deposit of \$500.00 will hold your chosen event date and be applied to the rental fee. Fifty-percent (50%) of the basic Event Rental fee is due when signing the Event Agreement. The basic Event fee balance is due to The Hermitage no less than thirty (30) days prior to the event. **Please note that fees and policies are subject to change prior to contract completion.**

Rental Includes:

- Guest access to designated facilities and gardens from 5:30pm - 11:00pm
- One (1) each gift table and (1) cake table to be displayed indoor/outdoor
- Access to multiple fully-stocked restrooms, parking on the grounds for up to 150 vehicles, and all utilities for event
- Museum admission for all guests during event time
- Use of Powder Room for bridal party to get ready
- A one-year Hermitage Museum Membership at the Caprice Level
- Hermitage staff to oversee event, direct guest where to park and serve as museum security
- One photo session prior to event date to be used for engagement, bridal or family portraits
- Rehearsal facilities prior to event date, as scheduled by The Hermitage

April- October						November-March					
# of guests						# of guests					
Day	1-50	51-100	101-150	151-200	201-250	Day	1-50	51-100	101-150	151-200	201-250
Mon- Thur	\$1,750	\$2,000	\$2,250	\$2,500	\$2,750	Mon- Thur	\$1,250	\$1,500	\$1,750	\$2,000	\$2,250
Fri & Sun	\$3,250	\$3,500	\$3,750	\$4,000	\$4,250	Fri & Sun	\$2,750	\$3,000	\$3,250	\$3,500	\$3,750
Saturday	\$3,750	\$4,250	\$4,750	\$5,250	\$5,750	Saturday	\$3,000	\$3,250	\$3,500	\$3,750	\$4,000

*A separate fee structure exists for ceremony-only/elopements events. Ceremony only not available on weekends during May, June, September or October.

**A \$25 fee is assessed for all returned checks.

***Rental to groups of 251 or more are on a case by case basis and will not be available for all events as the wear and tear of the property is far greater than normal. Also additional event attendants will be required at an additional fee.

Fundamental Policies:

- The Hermitage consists of an historic home, extensive gardens and grounds, and an important art and materials collection. Respect for the home, grounds, and collection are key to ensuring a successful event.
- Events are permitted outdoors only. Exceptions can be made for small meetings, lectures, and openings on a case-by-case basis.
- Contact information must be provided for all vendors (e.g. caterers, equipment rental companies, photographers, musicians). All caterers must be licensed and fully insured. Catering fee will be applied if selecting a caterer that is not on our preferred vendor list.
- ABC license is required as well as event insurance. A copy of the certificate of insurance must be on file 30 days before event date.
- Food and beverage service, music, and similar vendor activities must cease at 10:15pm. All guests must vacate the premises by 11:00pm.