



## **Ceremony Only Fees and Policies**

All parties interested in hosting events at the Hermitage Foundation are asked to join the Foundation as Members at the Caprice Level (\$100). A non-refundable deposit of \$500.00 will hold your chosen event date and will be applied to the rental fee. Fifty-percent (50%) of the basic Event Rental fee is due when signing the Event Agreement. The basic Event fee balance is due to the Museum no less than thirty (30) days prior to the event.

Ceremony-only events can be scheduled when not in conflict with a full-event rental. Rental fees are subject to change without prior notice to Agreement completion. Please note that the hourly rate begins at the time the guest enters the property to prepare for the event and ends upon departure of all event related personnel. **Please note that fees and policies are subject to change prior to contract completion.**

### **Rental Includes:**

Rental Fees are assessed by the hour or portion thereof. The Rental Fee includes:

- Guest access to designated facilities and gardens during specified time frame.
- Access to two (2) fully-stocked restrooms, parking, and utilities for event.
- One one-hour photo session prior to the event date.
- Rehearsal facilities prior to event date, as scheduled by the Hermitage.

### **Rental Fees:**

#### **During Hermitage business hours\*:**

	<b><u>Event Fee</u></b>	<b><u>Attendant Fee**</u></b>
1-50 people in attendance	\$500/hour	\$200 (2 attendants)
51-100 people in attendance	\$600/hour	\$200 (2 attendants)
101-150 people in attendance	\$700/hour	\$300 (3 attendants)
151-250 people in attendance	\$1000/hour	\$300 (3 attendants)
251-300 people in attendance	\$1500/hour	\$400 (4 attendants)

#### **After Hermitage business hours\*:**

	<b><u>Event Fee</u></b>	<b><u>Attendant Fee**</u></b>
1-150 people in attendance	\$1000/hour	\$200 (2 attendants)
151-250 people in attendance	\$1500/hour	\$300 (3 attendants)
251-300 people in attendance	\$2000/hour	\$400 (4 attendants)

\*Hermitage business hours for ceremonies are Monday through Saturday 10am- 5pm and Sunday 1pm-5pm. After hours are Monday through Sunday 5pm-10pm. All ceremonies must end by 10:00pm.

\*\*For ceremony-only events, Attendants work the duration of the event as well as one hour before and after to assist your guests.

### **Fundamental Policies**

- The Hermitage consists of a historic home, extensive gardens and grounds, and an important art and materials collection. Respect for the home, grounds, and collection are key to ensuring a successful event.
- Events are permitted outdoors only. Exceptions can be made for small meetings, lectures, and openings on a case-by-case basis.
- Contact information must be provided for all vendors (e.g. equipment rental companies, photographers, musicians).